



**RAILWAY RECRUITMENT CELL – WESTERN
RAILWAYWESTERNRAILWAY PARCELDEPOT,
ALIBHAIPREMJIMARG,GRANTROAD(EAST),MUMBAI–400007.**

WEBSITE:www.rrc-wr.com

GDCE NOTIFICATION NO.02/2021 – POST – Junior Translator(Hindi).

NOTICE REGARDING CALL LETTER & OTHER INSTRUCTIONS FOR TRANSLATION TEST

Ref: Notice dated 14-02-2024, 22-02-2024.

1. In continuation of Notice dated 22-02-2024, it is advised that Translation test for the above Notification will be held on **09-03-2024** in Mumbai.

Post	Reporting Time	Gate Closure Time	Exam Time
Junior Translator (Hindi)	12.30 PM	1.30 PM	2.00 PM

2. No employee will be allowed to enter Exam Center after Gate Closure Time.
3. A link to download Call Letter is as under:
<https://cdn.digialm.com/EForms/configuredHtml/1287/88171/login.html>
PASSWORD – Date of Birth in DDMMYYYY format or MMDDYYYY format (for those whose date of Birth is between 01 to 12)
4. Specimen letter for relieving employees for Translation testis is enclosed herewith. Employees are advised to take PRINT OUT of Call Letter and Format of Relieving Letter. Employees will fill up necessary details in Relieving Letter and approach their Unit In-charge. Concerned Supervisor/In-charge after verifying the employee details will duly sign and return it to the employee. Employee has to produce Call Letter and Relieving Letter duly stamped & signed by Unit In-charge at the venue of Translation test.
5. Employees are advised to read all instructions carefully and report at Examination Centre as per the Reporting Time indicated in the Call Letter. No request for change of venue, Centre will be considered.
6. **Special Instructions regarding Translation Test.**
 - i. Translation test consists of two passages viz English and Hindi each containing approximately 300 words.
 - ii. Employee is required to translate given passage from English to Hindi and other from Hindi to English.
 - iii. Duration of test – 2 hours, total Marks – 100 (50 marks for each passage).
 - iv. Translation test shall be a qualifying test and qualifying marks 60%.
7. Helpline numbers of RRC office: 022-67643649

Encl: Annx. (Format of Relieving Letter)

Date : 04-03-2024

Digitally Signed by Manisha
Walavalkar
Date: 04-03-2024 18:00:00
Reason: Approved



पश्चिम रेलवे
Western Railway

No. _____

To,

Centre Incharge

(Name of Centre)

Office of the _____

Date : ____/03/2024

Affix latest
passport size color
photo duly
attested by Unit
Incharge

Sub : GDCE Notification no. 02/2021 for the post of Jr. Translator(Hindi) –Translation Test
on 09-03-24

Ref : Notice dated _____

Reference above, the bearer of this letter Shri/Ms. _____, Designation
_____ working in this unit is directed to report for Translation Test to be held on 09-03-2024 at

His/her particulars are given as under :

1	Application No.	
2	Roll No.	
3	Name of employee	
4	Father's name	
5	Designation	
6	Station	
7	Unit / Division /Wshop/ HQ	

Specimen signature of Shri/ Ms. _____ is appended below.

Stamp

(Signature of Unit Supervisor /Incharge)

Railway Auto no. _____